



NEW BUSINESS MEMBERSHIP CHECKLIST FOR

ASSOCIATIONS, CLUBS, OR ORGANIZATIONS

Thank you for choosing Idaho Central Credit Union for your business needs. We want your experience to be easy and seamless. We have provided the following important information to help you get started. We look forward to working with you.

INDIVIDUAL(S) THAT NEED TO BE PRESENT AT MEMBERSHIP OPENING:

- An authorizing representative must be present. This includes President, Vice President, Secretary, Treasurer, or Director.

FIELD OF MEMBERSHIP REQUIREMENTS:

- In order for your business to qualify for membership, the business must meet **one** of the following criteria:
 - Located within a Washington School District **or**
 - Located within **one** of the following Oregon counties: Baker, Malheur, Umatilla, Union, or Wallowa **or**
 - Located in Idaho **and**
 - Has W2 employees in Idaho **or**
 - Provide Supplemental Documentation and 50% of owners/controllers interest has a personal Share Savings at ICCU

INFORMATION REQUIRED TO OPEN MEMBERSHIP:

- Personal Identification - Must be a Government-Issued I.D.
- Business Tax Identification Number
- Business Documentation - must present one of the following:
 - Meeting minutes stating the business name, list of officers' names, and titles
 - Bylaws
 - Unincorporated Non Profit Association filed with the Idaho Secretary of State
- Opening Deposit

SUPPLEMENTAL DOCUMENTATION MAY BE REQUIRED LISTING THE CURRENT OFFICERS:

- Meeting Minutes
- Bylaws